



Job Title:	Music Ministry Director	Job Category:	Non-Exempt
Location:	Villa Park	Travel Required:	Reliable transportation to location required
Reports to:	Pastor	Position Type:	Part Time (4-6 hours/week); \$13/hour

Job Summary: The Music Ministry Director is responsible to provide God-centered, Christ-exalting music that ministers to the church body and is performed with excellence; and to provide direction, oversight, and coordination of musical, artistic and technical elements of worship services.

Job Duties:

- Oversee the Worship ministry including elements of sound, visuals, lighting, recording, musicians and singers.
- Prayerfully set a vision for the Worship Ministry of New Life Elgin with a plan to carry it out. Teach the vision to members of the worship ministry team.
- Choose songs for Sunday worship services in collaboration with worship team and pastoral staff.
- Provide leadership coordination for “special” worship services; explore and implement ways for using church musicians and vocalists in outreach opportunities.
- Demonstrate a passion for engaging the church in worship; be sensitive to the Spirit’s leading.
- Coordinate use of electronic resources (microphones, DVD/CD recordings, reproduction, etc.) with the AV team.
- Coordinate scheduling and leading music team rehearsals.
- Recruit, train, and mentor the volunteer music teams and grow the volunteer servant base.
- Provide input into the music ministry budget.

Skills/Qualifications:

- Must be or become an active member of New Life Villa Park; have a solid Christian character and strong ties to our mission and vision.
- Demonstrate characteristics of humility, leadership, and the fruit of the spirit (as outlined in Gal. 5:22-23) of love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control.
- Experience in a church setting.
- A strong passion and ability for equipping and developing volunteer musicians.
- Strong vocal and instrumental skills; excellent comprehension of musical theory; understanding of trends in contemporary and emerging worship.
- Exceptional communication and organization skills.
- Ability to work and contribute in a team-based environment; adaptable to multiple worship styles, music styles, and venues.

Reviewed By:	Pastor Tony Nunez	Date	6/24/19
Approved By:	Pastor Tony Nunez	Date:	6/24/19
Last Updated By:	Irene Vasquez	Date:	6/25/19